

Director of Student and Family Ministries
OUR SAVIOUR'S LUTHERAN CHURCH OF STANWOOD

OSLC Mission Statement:

Encountering God; Encouraging believers; Extending the Kingdom

Job Title: Director of Student and Family Ministries

Reports To: Senior Pastor

Hours: Full Time - 40+ hours Flexible based on church activities

Salary: \$45,000-\$65,000 (+ benefits) DOE

Position Description:

Reporting to the Senior Pastor, the Director of Student and Family Ministries is responsible for the development and execution of a comprehensive program for Christian growth of youth ages 6th through 12th grade and family ministries. This position engages and encourages our youth to build a personal relationship with Jesus Christ by worshipping God, connecting with each other, discovering God's Word, serving our community, and sharing Christ with others. The position will develop and implement a vibrant youth program to enable Our Saviours to reach, disciple, and inspire youth to live as fully devoted followers of Jesus Christ. The Student and Family Minister serves as a spiritual leader and role model in the church and community.

General Responsibilities:

Student and Family Christian Development

- Work with the Pastor to provide a balanced approach to the planning, selection, organization, coordination and leadership of the Christian education curriculum, programs, and activities and events for the youth and families.
- Plan, coordinate, and develop a strategy to build upon the curriculum and activities for, Middle and High School Youth weekly programs and Sunday mornings, confirmation, and family/community events.
- Oversee the Children's Ministries Leader, who will lead activities for children pre-k through 5th grade.
- Assess and identify the needs of all youth within the church family and larger community to which the church ministers.
- Plan a year-round calendar and provide consistent and timely communication with youth, families, staff, council, and the congregation about programs.
- Ensure that the youth ministries are providing biblical instruction in agreement with the mission and philosophy of the church.
- Assess the effectiveness of ministry activities and programs; make revisions as needed to enhance spiritual growth and social achievement.
- Regularly attend worship and participate in the life of the congregation.

Member, Visitor, and Community Relationship

- Provide leadership in welcoming and integrating new and existing church members and visitors.

- Maintain a strategy for reaching and assimilating new youth and families into the broader life of the church
- Design, plan, and conduct periodic parent meetings to meet the needs and expectations of families attending the church.
- Create a strategy to develop an effective social media presence for the youth ministry. Leverage social media as a tool of connecting and engaging with the youth at their generational level, within their age context and communication channels. Ensure social media communication is professional and within guidelines set forth by church by-laws and the Pastor.
- Provide communication for youth, the congregation, and the community through newsletters, newspapers, church website, bulletin boards, etc., in conjunction with the administrative arm of the church.
- Partner and build relationships with parents/guardians, local schools, churches, and community organizations to be a champion for youth.
- Participate in community events to give of service, minister to unbelievers of Christ, and invite non-members to participate in church activities.
- Serve as a source of spiritual support to youth, families, volunteers, and staff.
- Model spiritual vitality and accountability.

Volunteer Development

- Recruit and train volunteers with a calling to work with youth.
- Develop a strategy to increase volunteer engagement and retention in youth activities.

General Administration:

- Partner with the Pastor and council to develop an annual budget which supports the youth ministries. Manage annual spending in accordance with the budget.
- Attend weekly staff meetings and monthly council meetings
- Implement student registration, program management, and security policies and practices in support of weekly services, events, and activities.
- Maintain and enforce all policies related to safe environments including, but not limited to background checks, preventing harassment, privacy, and confidentiality, etc.
- Perform all other duties as needed, required, or directed.

Qualifications:

The qualifications listed below represent the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Further, qualified individuals must be member of Our Saviour's Church or willing to become a member.

Education and/or Experience

Bachelor's degree (B.A.) in Theology, Youth Ministry, Education, Psychology, or its equivalent preferred; a minimum of 5 years of experience working with youth and families in a Christian environment, social services, or education.

Core Competencies:

- Commitment to the mission and beliefs of OSLC.
- Have a passion for serving students and their families.
- Able to pursue creative approaches for all aspects of youth ministry.
- Ability to be flexible due to changing schedule and varying work hours and days.
- Volunteer management and recruitment.
- Strong communication, organization, and leadership skills.
- Exceptional planning, time management, and organizational skills.
- Ability to engage in effective conflict resolution and defuse tense situations; Listens to others without interrupting; keeps emotions under control; remains open to others' ideas and willing to try new things.
- Ability to approach others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions; follows through on commitments.
- Musical abilities a plus.

Additional Requirements:

- Current driver's license with satisfactory driving record
- At least three references
- Must submit to being fingerprinted
- Must pass WSP background check

To apply email cover letter and resume to: office@oslstanwood.org with "Director of Youth and Family Ministries" in the subject line.